

## VISTAS Fee Refund Policy

### Rules for Refund of Academic Fee:

As per UGC guidelines, a candidate/candidate is entitled for fee refund only before the last date of admission of the respective course, provided the vacated seat is filled by another candidate/student. The fee refund for these cases will be done as stated below:-

### In Case Candidate/Student Opts For Refund Before The Start Of The Academic Session

In case a candidate/student surrenders his/her seat before the start of academic session of the respective course then the entire fee collected from the student, after a deduction of Rs. 1000/- (Rs.1000/- towards processing charges and counselling fee) will be refunded by the University to the student/candidate withdrawing from the respective course. The certificates in original will be returned to the candidate/student. The application form fee of Rs. 1000/- once paid is not refundable in any circumstances.

### In Case Candidate/Student Opts For Refund After The Start Of The Academic Session

The certificates in original will be returned to the candidate/student. The application form fee of Rs. 1000/- once paid is not refundable in any circumstances.

<b>100% fee refund</b>	In case a student decides to withdraw “15 days or more” before the formally notified last date of admission
<b>90% fee refund</b>	In case a student decides to withdraw “less than 15 days” before the formally notified last date of admission
<b>80% fee refund</b>	In case a student decides to withdraw “within 15 days or less” after the formally notified last date of admission
<b>50% fee refund</b>	In case a student decides to withdraw “30 days or less” but more than 15 days after formally notified Last date of admission.
<b>NIL</b>	In case a student decides to withdraw after 30 days of formally notified Last date of admission.